

**FLORIDA EDUCATION FUND (FEF) Dissertation Fellowship Program  
Dissertation Chair or Advisor Recommendation Form**

Applicant's Name \_\_\_\_\_ University \_\_\_\_\_

**TO THE APPLICANT:**

Attach a copy of your Dissertation Completion Schedule to this Form and deliver it to your dissertation chair or advisor along with a stamped envelope addressed to FEF, 201 E. Kennedy Boulevard, Suite 1525, Tampa, FL 33602.

Prior to delivering this form to your chair or advisor, please read the following statement. Signing it is optional.

The Family Educational Rights and Privacy Act of 1974, as amended, opens many student records, including letters of recommendation, for the student's inspection. The law also permits a student to sign a waiver relinquishing his/her right to inspect letters of recommendation. You are not required to sign a waiver to receive the Fellowship.

I hereby waive my right of access to this recommendation by \_\_\_\_\_ as well as any related documents written by him/her. This waiver is effective insofar as the recommendation is used solely for the purpose of the award of fellowship or other financial aid, if applicable.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

**TO THE DISSERTATION CHAIR OR ADVISOR:**

The applicant named above is applying for an FEF Dissertation Fellowship. The Fellowships provide up to one year of support to selected African American and Hispanic students who are working to complete dissertations in STEM disciplines. Awards will be made to individuals who have demonstrated superior academic achievement, are committed to careers in teaching and research at the college or university level, and demonstrate strong commitment to community service.

Please complete the following items:

1. I have served as the applicant's dissertation chair or advisor since (list academic term): \_\_\_\_\_.

2. The applicant has completed all Ph.D. requirements other than the dissertation. ☐ Yes ☐ No

3. The applicant's dissertation proposal/prospectus has been approved by a properly constituted dissertation committee. ☐ Yes ☐ No

4. I have reviewed the applicant's Dissertation Completion Schedule and believe the applicant has the ability to successfully complete the dissertation within the timeframe set forth in that Schedule. ☐ Yes ☐ No

5. ON A SEPARATE SHEET OF LETTERHEAD STATIONERY, please write your candid assessment of the (a) merits of the applicant's dissertation proposal/prospectus; (b) the quality of the applicant's scholarship; (c) the quality of the applicant's writing skills; (d) the ability of the applicant to manage time effectively; and (e) any other factors that denote the applicant's superior academic achievement, commitment to a career in teaching and research at the college or university level, and commitment to community service.

Name (please print or type) \_\_\_\_\_ Title \_\_\_\_\_

Address \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

DEADLINE: Please return this completed and signed form for receipt no later than May 31, 2025,  
by mail to FEF, 201 E. Kennedy Boulevard, Suite 1525, Tampa, FL 33602  
or by email to [mdf@fefonline.org](mailto:mdf@fefonline.org)